

LESSON PLAN 2025(W)

Subject: - Introduction to IT Systems

Course code:-TH-1(b).

Name of faculty: - Manas Ranjan Dash

Class allotted: - 3p/week

Semester: - 1st

Branch: - Metallurgical Engg.

Weeks	Date/period	<u>From Date: - 06/08/2025 TO 04/12/2025</u> <u>Theory/Practical: - Topic/Lesson</u>	Teaching Aids
1	06/08/25 To 09/08/25	<u>UNIT-1</u> Basic Internet skills: Understanding browser.	Whiteboard, marker & Smart board
2	11/08/25 To 16/08/25	Efficient use of search engines. Awareness about Digital	Whiteboard, marker & Smart board
3	18/08/25 To 23/08/25	India portals (state and national portals) and college portals.	Whiteboard, marker & Smart board
4	25/08/25 To 30/08/25	General understanding of various computer hardware components- CPU, memory, Display, Key-board, mouse, HDD and other peripheral devices.	Whiteboard & marker
5	01/09/25 To 06/09/25	<u>UNIT-2</u> OS installation (Linux and MS window).	Whiteboard, marker & Smart board
6	08/09/25 To 13/09/25	Unix Shell and commands, vi editor.	Smart board
7	15/09/25 To 20/09/25	<u>UNIT-3</u> HTML4	Whiteboard, marker & Smart board
8	22/09/25 To 27/09/25	CSS	Smart board
9	08/10/25 To 11/10/25	Making basic personal Webpages.	Whiteboard & marker
10	13/10/25 To 18/10/25	UNIT-4 OfficeTOOLS: OpenOffice (writer, spreadsheet (calc),Impress)	Whiteboard & marker

11	20/10/25 To 25/10/25	OpenOffice writer	Whiteboard & marker
12	27/10/25 To 01/11/25	OpenOffice Spreadsheet (calc)	Whiteboard & marker
13	03/11/25 To 08/11/25	OpenOffice Impress.	Smart board
14	10/11/25 To 15/11/25	UNIT-5 Information security best practices.	Whiteboard & marker
15	17/11/25 To 22/11/25	Revision	Whiteboard & marker
16	24/11/25 To 29/11/25	Revision	Whiteboard & marker
17	01/12/25 To 04/12/25	Revision	Whiteboard & marker

Signature of HOD

Signature of faculty