

KALINGA NAGAR POLYTECHNIC

TARAPUR, LAXMINAGAR, JAJPUR ROAD, JAJPUR

No.KNP/NOTICE/57

Date.14.11.2024

NOTICE


It is hereby informed to all Regular & Ex-regular 1st, 3rd, 5th & 6th (BP) Semester students that as per the scheduled programme of SCTE & VT. The exam registration / form fill-up 2024(W) shall be continue as follows.

Regular & Ex-regular 1st, 3rd, 5th & 6th (BP)-2024(W)


20.11.2024 to 25.11.2024	Without fine	Time- 10.00AM to 1.30PM -1 st Session 1.30PM -2.00PM -Lunch Break 2.00PM to 4.00PM -2 nd Session
28.11.2024 to 30.11.2024	With fine 500/-	
A/C Section	Counter-01	K.C. Puri / As desired by DCFO
A/C Section	Counter-02	Sri. S.K. Majhi / As desired by DCFO

1. All concerned staffs are as required to submit details report in daily basis.
2. Any financial issue Dy. Chief Finance officer will be sorted out the problem of students during the scheduled period of examination registration / form fill-up.
3. Clearance in all respect is required including canteen & concerned dept.
4. Student's discipline- S.Ghadai & R.R. Das
5. Clearance form- P.K. Das(Store).
6. Day to day report to be submitted by Head A/c (K.C. Puri) in daily basis to the undersigned along with previous Admission in-charge (R.R. Das) without fail.
7. Examination clearance is required for Ex-Regular / Back Paper students -Examination Section (B.B. Khuntia / S. Satapathy).
8. The form fill-up date may be varied according to the SCTE & VT notice.
9. DCFO may increase number of counters to avoid last day rush for exam registration / form fill-up.

- ❖ Note:-After closing of attendance the-exam registration of regular students shall be converted to form fill-up is subject to satisfying criteria (at least 75%) attendance each students.
- ❖ Rest of the Staff and faculties will be remain alert during the period of form fill-up/ Exam registration without hampering the regular classes / academic activities as per the routine / schedule notified earlier.


14.11.2024
Principal
Kalinga Nagar Polytechnic
Tarapur, Jajpur
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Tarapur, Jajpur

Copy to- NB/ HNB/ Security/H.Supt./ Canteen I/c /All Staff/ Dept./Adm I/c/ Dy. Head HR & Admin/ EIC/ VP/ APD/ All Dy. Heads / CAO/ Chairman Sir File / Guard File for kind information & necessary action.


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