

KALINGA NAGAR POLYTECHNIC

TARAPUR, LAXMINAGAR, JAJPUR ROAD, JAJPUR

No.KNP/NOTICE/13

Date.13.03.2024

NOTICE

It is hereby informed to all eligible 4th & 6th Sem Regular & Ex-Regular students that 2024(S) examination registration / form fill-up will be held from dt:-15.03.2024. So, all eligible students are advised to fill up their form before scheduled date without fail as per the schedule mentioned below. Those students shall not fill-up form they will be debarred from said examination. The exam registration may be converted to form fill-up after attendance closing and 75% attendance required for each students for the same. Registration cards shall be distributed to all students.

Dt:-15.03.2024 to 30.03.2024	Without fine	Time- 10.00AM to 1.30PM	-1 st Session
01.04.2024 to 03.04.2024	With fine 500/-	1.30PM -2.00PM	-Lunch Break
		2.00PM to 4.00PM	-2 nd Session
A/C Section	Counter-01	K.C. Puri	
A/C Section	Counter-02	Sri. S.K. Majhi	

1. All concerned staffs are as required to submit details report in daily basis.
2. Any financial issue Dy. Chief Finance officer will be sorted out the problem of students during the scheduled period of examination registration / form fill-up.
3. Clearance in all respect is required including canteen & concerned dept.
4. Student's discipline- S.Ghadai & R.R. Das
5. Clearance form- P.K. Das(Store).
6. Day to day report to be submitted by Head A/c (K.C. Puri) in daily basis to the undersigned along with Admission in-charge without fail.
7. Examination clearance is required for Ex-Regular / Back Paper students –Examination Section (B.B. Khuntia).
8. The form fill-up date may be varied according to the SCTE & VT notice.
9. Registration cards-R. Sha (Establishment Section)

Note:-Rest of the Staff and faculties will be remain alert during the period of form fill-up/ Exam registration without hampering the regular classes / academic activities as per the routine / schedule notified earlier.

13/03/2024
Principal
Kalinga Nagar Polytechnic
Tarapur, Jajpur

Copy to- NB/ HNB/ Security/H.Suptd./ Canteen I/c /All Staff/ Dept./Adm I/c/ Dy. Head HR & Admin/ EIC/ VP/ APD/
All Dy. Heads / CAO/ Chairman Sir File / Guard File for kind information & necessary action.

15/03/2024
Principal
Kalinga Nagar Polytechnic
Tarapur, Jajpur
Principal
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Tarapur, Jajpur