

# KALINGA NAGAR POLYTECHNIC (KNP)



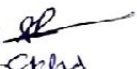
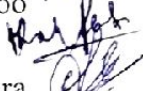



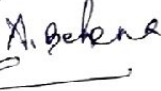


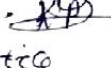
## Minutes of the Meeting

Date: 03.08.2023

Time: 10.00AM

Venue: Principal Sir's chamber, KNP

To discuss regarding the academic review 2023(W), a Meeting was held on 03<sup>rd</sup> Aug 2023 at 10.00 AM presided by Er. Bishnu Charan Dash Sir. The following members were present in the meeting:

- |                        |   |                         |   |
|------------------------|---|-------------------------|---|
| 1. Satyabrata Moharana |  | 7. Rajashree Sahoo      |  |
| 2. Sarbeswar Rout      |  | 8. Konark Patra         |  |
| 3. Satyabrata Khilar   |  | 9. Aisurya Mishara      |  |
| 4. Ashes Kumar Nayak   |  | 10. Amiya Ranjan Behera |  |
| 5. Sadeqa Khatun       |  | 11. Sumitranani Mallick |  |
| 6. Tina Guru           |   | 12. Kajal Priya Pani    |  |
|                        |   | 13. B. B. Khuntia       |   |

The detail deliberations of the meeting are appended as under:

1. Discusses regarding commencement of classes odd semester 2023(W) & bridge courses 1<sup>st</sup> Sem. It is decided to start classes from 10<sup>th</sup> Aug 2023 due to admission etc.
2. Subject distribution done department wise / Semester wise / branch wise / faculty wise for 1<sup>st</sup>, 3<sup>rd</sup> & 5<sup>th</sup> Sem 2023(W).
3. Department HOD advises to prepare routine for classes in co-ordination with co-faculties.
4. Lesson plan to be submitted by concerned department & same to be uploaded in website before commencement of classes.
5. Special care to be taken for integrated coaching.
6. If, any pending work are there of 2023(S), it is directed to complete on or before 14<sup>th</sup> Aug 2023.

Meeting end with thanks to the chair.

  
03.08.2023