

Lesson Plan

Subject English (Code) Th. 1a Name of faculty Perunees Akhtar
 Semester 2nd Class allotted 60 Branch CIVIL, ELECTRICAL
 Session: 2023(5) - 2024

| Discipline | Semester | From Date: | To date: | Teaching Aid |
|------------|----------------------|---|----------|--------------|
| Subject: | No. of days/per week | Theory /Practical-topics / Lesson | | |
| Week | Date/Period | | | |
| 1 | 20/03/23 | Skimming the gist | | |
| | to | Scanning for necessary information | | |
| | | Close reading for inference & evaluation | | |
| | | Guessing the meaning of un-familiar words | | |
| 2 | 25.03.23 | Note-making | | |
| | 27.03.23 | Note-making | | |
| | to | Summarizing | | |
| | 31.03.23 | Summarizing | | |
| 3 | | Supplying a suitable title | | |
| | 03.04.23 | Standing up for yourself | | |
| | to | Standing up for yourself | | |
| | | The magic of teamwork | | |
| 4 | | The magic of Teamwork | | |
| | 08.4.23 | The magic of Teamwork | | |
| | 10.04.23 | Inchape Rock | | |
| | to | Inchape Rock | | |
| 5 | | To my love friend | | |
| | 15.04.23 | To my love friend | | |
| | | Same word used in different situations | | |
| | 17.04.23 | Synonyms | | |
| 6 | to | Antonyms | | |
| | 22.04.23 | Single word substitute | | |
| | 24.04.23 | Single word substitute | | |
| 7 | | Countable & uncountable nouns | | |
| | to | Countable & uncountable noun | | |
| | | Articles & determiners | | |
| | 29.04.23 | | | |
| 7 | 1.05-23 | Articles & determiners | | |
| | to | Articles & determiners | | |
| | | Modal verbs | | |
| | 06.05.23 | Modal verbs | | |



Signature of HOD

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| Week | Date/Period | Theory /Practical-topics / Lesson | Teaching Aid |
|------|--|---|--------------|
| 8 | 08.05.23 | Tenses | |
| | to | Tenses | |
| | | Voice change | |
| | 13.05.23 | Voice change | |
| 9 | | Sub-verb agreement | |
| | 15.05.23 | Subject-verb agreement | |
| | to | Paragraph writing | |
| | 20.05.23 | Features of Paragraph writing | |
| 10 | | Notice writing | |
| | 22.05.23 | Agenda | |
| | to | Report writing | |
| | 27.05.23 | Report writing | |
| 11 | | Writing Personal letter | |
| | 29.05.23 | Letter to the Principal, Librarian | |
| | to | Letter to the H.O.D., Hostel Superintendent | |
| | 03.06.23 | Writing Business letter | |
| 12 | | Letter of enquiry, Placing an order | |
| | 05.06.23 | job application & C.V. (features & format) | |
| | to | Meaning, Definition & Concept of | |
| | 10.06.23 | Communication - Good Communication | |
| 13 | | Bad Communication | |
| | 12.06.23 | Meaning of Professional Communication | |
| | to | Types of " " " | |
| | 17.06.23 | Formal or Systematic Communication | |
| 14 | | Informal Communication | |
| | 19.06.23 | Upward & down-ward Communication | |
| | to | (How it takes place, symbol, merits | |
| | 24.06.23 | & demerits). | |
| 15 | | Parallel Communication | |
| | | Grate-vine Communication. | |
| | 26.06.23 | Non-Verbal Communication | |
| | 27.06.23 | Meaning & different areas of | |
| | non-verbal communication, Postures | | |
| | Gestures, Facial expressions, eye contact, | | |
| | Language of signs & symbols | | |



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