

KALINGA NAGAR POLYTECHNIC (KNP)

Minutes of the Meeting

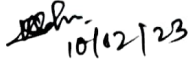
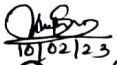

Academic meeting for session-2023(S)

Date:10.02.2023

Time:-10.30AM

Venue:- Principal's chamber

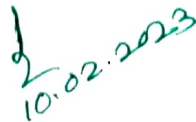
To discuss regarding the academic, a meeting was held on 10th February 2023 at 10.30AM presided by Er. Bishnu Charan Dash, Principal The following members were present in the meeting.

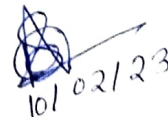
- Er. Satyabrata Moharana-HOD, Mechanical —  10/02/23
- Mr. SK Anzar Ali-HOD, Humanities
- Er. Sadeqa Khatun-HOD, Civil —  10/02/23
- Er. Smrutirekha Mohanty-HOD, Electrical —  10/02/23

The details deliberations of the meeting are appended as under:

1. Subject distribution faculty wise for 2023(S).
2. Lesson plan for session- 2023(S).
3. Notification for Readmission 2nd, 4th & 6th Sem 2023(S)-14.02.2023 to 28.02.2023
4. Time table for 2nd, 4th & 6th Sem 2023(S)
5. Major Project to be completed as per the syllabi in-connection with phase-1 & report to be submitted on or before-15.05.2023.
6. Review of 1st semester syllabus done on an avg-85% course covered & it is instructed to complete the same on or before 20.02.2023. If required additional classes may be taken after confirmation of HOD, Humanities.
7. Preparation for 1st semester 2022(W) examination.
8. Notification for branch change to 3rd Sem (Admission-2022).

Meeting end with thanks to the chair.


10.02.2023


10/02/23